

A REQUEST FOR PROPOSAL FOR PERSONAL SERVICES CONTRACT

Department of Highways Professional Services Procurement Bulletin 2014-10 Statewide Pavement Rehabilitation

This document constitutes a Request for Proposals for Personal Service Contract from qualified individuals and organizations to furnish those services as described herein for the Commonwealth of Kentucky, Department of Highways.

I. PROJECT DESCRIPTION

Develop plans and/or proposal construction documents for pavement rehabilitation projects on selected interstate, parkway, national highway system, and other arterial routes. Three (3) Consultants will be selected to provide these services.

II. PROJECT INFORMATION

Project Manager – Dan Hite, P.E.

User Division – Highway Design

Approximate Fee - \$2,000,000 upset limit (per contract)

Projects to be assigned by letters of agreement

Letters of Agreement not to exceed \$500,000

Three (3) Consultants to be selected

2 Year contract term

Project Funding – State and Federal Funds

III. PURPOSE AND NEED

Rehabilitation of pavement on selected routes to improve structural and functional capacity. Our mission is to develop projects for Pavement Rehabilitation. In order to achieve this, the Division of Highway Design is responsible for management of statewide consultants. Additional staff and specific expertise is needed periodically to accomplish this objective.

IV. METHOD OF DESIGN

The selected Consultant shall develop highway plans utilizing the most recent CADD Standards for Highway Plans Policy.

V. DBE REQUIREMENT

Consultant team should include a DBE Participation Plan with their response to announcement. An additional page will be allowed with the Project Approach (page 7) in the response to announcement to convey this plan. A maximum of 4 points will be considered in the Evaluation Factors for the DBE Participation Plan.

VI. SCOPE OF WORK

Agreements will be prepared to provide Engineering Services as needed for the development of plans and/or proposal construction documents. Required services will include all design engineering and studies required for the development of plans and/or construction proposal documents. The Department will provide the Consultant with pavement design/rehabilitation concepts and construction strategies for rehabilitation of each roadway section. The scope of effort required may vary according to each project but typically should involve the following activities:

Preparation of a report comparing the existing geometrics with current AASHTO Standards and where practical, the geometric and safety standards in effect at the time the project was constructed. The Consultant(s) will be responsible for making recommendations as to those geometric and safety deficiencies which can be economically corrected and those for which design exceptions will be required. The Consultant is responsible for conducting the necessary studies and economic analyses to support these recommendations.

The development of detailed Traffic Control Plans and Construction Phasing Plans must be developed consistent with the pavement rehabilitation strategy and related activities.

The identification of substandard and/or obsolete safety items such as guardrail, guardrail end treatments, etc., is required. Details for the repair, modification, and/or replacement of these items shall be included in the plans and/or proposals for the project.

Investigate and document the functional adequacy of bridges within the project limits and develop strategies and design for rehabilitation or replacement.

Develop and prepare plans and/or proposals as construction documents for letting these plans to contract.

The Consultant(s) also will be required to attend project review meetings, research past records, and prepare necessary documentation to enable the Department to comply with federal requirements for rehabilitation or reconstruction projects on the interstate and other National Highway System routes.

VII. STRUCTURE DESIGN

A determination will be made during the scoping of a project on whether Structure Design Services will be performed by the Consultant or by the Department. Prequalification in the area of Structure Design is required to be identified in the Consultant's Response to Announcement.

VIII. SPECIAL INSTRUCTIONS

Geotechnical Services and Bridge Design will be assigned by the Department on a project specific basis. A sub-consultant for the Geotechnical Services will not be required to be identified in the Consultant's Response to Announcement. If required, Geotechnical Services are anticipated to be coring, soils strength for the pavement design, and slope stability analysis.

Consultants should illustrate experience in performing engineering economic studies as part of these services.

Three (3) firms will be selected to provide these services. The contract period is each firm receiving a two (2) year contract. Contracts will have an upset limit of \$2,000,000.00. Once the upset limit is reached or the two year term has expired, services will be re-advertised and no additional work assignments will be made under the contract. Contracts will not be modified to increase upset limit or extended for time to assign new work. No letter of agreement shall exceed \$500,000.

The selection committee will randomly draw for the pool and list in consecutive order to determine the initial order for which a project will be offered. Projects will be offered to firms on a rotating basis. A firm will not be offered an additional project until the remaining firms on the list have been offered a project. If a firm declines to accept a project or does not respond to an invitation to perform services for a project within fourteen (14) days, documentation shall be placed in the project files and the next firm on the rotating list shall be offered the project.

Instructions for Response to Announcement can be found at:

<http://transportation.ky.gov/Professional-Services/Pages/Respond-to-an-Announcement.aspx>

IX. PREQUALIFICATION REQUIREMENTS

To respond to this project, the proposed consultant project team must be prequalified in the following areas prior to the date of this advertisement.

ROADWAY DESIGN

- Rural Roadway Design
- Urban Roadway Design
- Surveying

STRUCTURE DESIGN

- Spans under 500 feet

X. PROCUREMENT SCHEDULE

Dates other than Response Date are tentative and provided for information only.

RESPONSE DATE • April 30th, 2014 4:30 p.m. E.S.T. (Frankfort time)

FIRST SELECTION COMMITTEE • May 6th, 2014

FINAL SELECTION COMMITTEE • May 21st, 2014

CONTRACT SCOPING CONFERENCE • May 28th, 2014

NOTICE TO PROCEED • July 1st, 2014

XI. PROJECT SCHEDULE

Individual project schedules will be by letter agreement on a project by project basis.

XII. EVALUATION FACTORS

1. Relative experience of consultant personnel assigned to project team with Pavement Rehabilitation and other Highway projects for KYTC and/or federal, local or other state governmental schedule. (20 Points)
2. Capacity to comply with project schedule (10 points).
3. Past record of performance on project of similar type and complexity. (20 Points)
4. Project approach and proposed procedures to accomplish services for project. (10 Points)
5. DBE Participation Plan. (4 points)
6. Consultant's offices where work is to be performed. (2 points)

For state-funded projects, if a Selection Committee vote results in a tie between two (2) firms, one (1) of which will perform more of the work tasks in Kentucky than the other, then the former firm shall be ranked one (1) place ahead of the latter.

XIII. SELECTION COMMITTEE MEMBERS

1. Dan Hite, PE, User Division
2. Paul Looney, PE, User Division
3. Rachel Mills, PE, Secretary's Pool
4. Sam Hale, PE, Secretary's Pool
5. David Eaton, Governor's Pool